

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday–May 19, 2020, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

NEW BUSINESS

05. Action, Validation of Election Ballots.

Trustee – Three Year Term:

Luke Anderson	199
Eric Bergum	185
DJay Hauge	57
Ian Walker	50
Spoiled	2

06. Action, Swear in Elected Board Members

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

07. Action, Reorganization of School Board

Chair: _____

Vice-Chair: _____

08. Action, Appoint District Clerk

MINUTES OF PREVIOUS MEETINGS

09. Action, approve minutes from the following meeting(s)
a. April 21, 2020 (Regular Board Meeting)
b. April 28, 2020 (Special Board Meeting)

FINANCE REPORT

10. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

11. Information, Student Representative Report
12. Information, Teacher Report
13. Information, Activities Director Report
14. Information, Technology Systems Administrator Report
15. Information, Principal Report
16. Information, District Clerk Report
17. Information, Superintendent Report

UNFINISHED BUSINESS

18. Action, Board Policy 2-03-900.1 (2nd Reading)

NEW BUSINESS (Continued)

19. Action, 2019-2020 Classified Staff Contract(s)
20. Action, 2020-2021 Classified Staff Contract(s)
21. Action, 2020-2021 Extra-Curricular Contract(s)
22. Action, Interlocal Agreement
23. Action, 2020-2021 Roose-Valley Special Education Cooperative Membership
24. Action, 2020-2021 Montana School Boards Association Membership
25. Action, 2020-2021 Montana Cooperative Services Membership

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NEW BUSINESS (Continued)

- 26. Action, 2020-2021 Montana Rural Education Association Membership
- 27. Action, 2020-2021 Montana Quality Education Coalition Membership
- 28. Action, 2020-2021 Worker's Compensation Insurance Renewal
- 29. Action, 2020-2021 Property & Liability Insurance Renewal
- 30. Action, 2020-2021 Montana High School Association Activities
- 31. Action, 2020-2021 Technology Budget
- 32. Action, K-12 Science Curriculum
- 33. Action, Void Warrant
- 34. Action, Budget Amendment Proclamation
- 35. Action, Weightroom/Old Armory Reopening Timeline
- 36. Action, Student Activities Account Closure – Class of 2019
- 37. Action, 2020-2021 School Board Committee Assignments

PUBLIC COMMENT FOR NON-AGENDA ITEMS

38.

REPORTS (Continued)

- 39. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

- 40. Date: Tuesday, June 16th Time: 6:30 p.m.
Potential Conflicts: none
Suggested Changes: none

ADJOURNMENT

- 41. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment prior to a vote, we would ask that you please raise your hand if you are in the audience or contact us via text or email if you are viewing this meeting on Facebook Live.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
April 21, 2020
Tuesday – 6:30 p.m.

The Board met in regular session via digital communications on Tuesday, April 21, 2020, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum. Visitors were recognized.

Gy Salvevold made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to approve the minutes of March 17th (athletic committee), March 17th (negotiation committee), March 17th (regular board), and March 26, 2020 (special board meeting(s)). Gy Salvevold seconded motion. Motion carries unanimously.

Eric Bergum made motion to pay the April bills, approve investments, note cash and extra-curricular balances. Gy Salvevold seconded motion. Motion carries unanimously.

Payroll Warrants	52916 to 52953
Claims Warrants	65454 to 65503

Reports were presented. Culbertson JMG won the carpool karaoke challenges from National Jobs for America Graduates for both the specialist/teacher and student categories.

Gy Salvevold made motion to accept the resignation letters from Steve Larsen and Vicki Parker. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Shelly Salvevold as HS English Teacher for 2020-21. Luke Anderson seconded motion. For motion: Anderson, Bergum. Recuse: Salvevold. Motion carries. Luke Anderson made motion to approve assignments of: Bushlen, Harvey in Kindergarten; Nickoloff, Brock in 1st Grade; Young, Knapp in 2nd Grade; McDonald in 3rd Grade; Berwick in 4th Grade; Iverson in 5th Grade; T.Nielsen in 6th Grade; R.Wilson in K-6 Special Ed/Title I; Welch in K-12 Art; Forbregd in K-12 Counselor; C.Olson in K-12 Librarian; Taberna, Pfeifer in K-12 Music; B.Nielsen in K-12 PE; Gonzelez in K-12 Spanish; Ator in K-12 Special Ed; Murray in JH Science & Social Studies; Seitz in JH English & Math; Gustafson in 7-12 Title I; J.Nielsen in 7-12 Ag Ed; Owan in 7-12 Business Ed; Solem in 8-12 Social Studies; Schledewitz in HS Science; Salvevold in HS English; and Pust in HS Math. Eric Bergum seconded motion. For motion: Anderson, Bergum. Recuse: Salvevold. Motion carries.

Eric Bergum made motion to approve summer computer cleaning contracts for Wendy Nickoloff and Theresa McDonald at \$17 per computer. Gy Salvevold seconded motion. Motion carries unanimously.

Gy Salvevold made motion to renew contract with Interquest Detection Canines for 2020-21 for 3 (half-day) visits at \$375 each. Luke Anderson seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES

REGULAR MEETING

April 21, 2020

Tuesday – 6:30 p.m.

One bid was received for the boiler replacement project from Sheridan Heating and Cooling. Gy Salvevold made motion to approve the contract for \$564,000. Eric Bergum seconded motion. Project may require 2-3 seasons to complete. Motion carries unanimously.

Gy Salvevold made motion to approve continued payments of contracts and wages for bus contractors, bus monitors and spring athletic season coaches during school closure. Eric Bergum seconded motion. Motion carries unanimously.

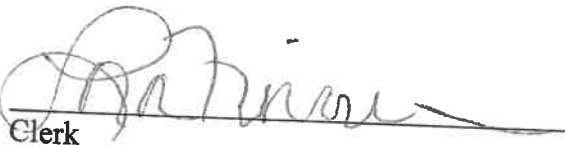
Luke Anderson made motion to post Policy 2-03-900.1 Extra-Curricular Stipends. Eric Bergum seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Board will review options after the governor press conference at noon on Wednesday regarding the status of schools. Special meeting may be scheduled to finalize upcoming events such as graduations.

Chair recessed meeting at 6:51 p.m. for clerk evaluation and excused from meeting. Luke Anderson, Acting Chair, reconvened meeting at 6:55 p.m. Gy Salvevold made motion to approve clerk contract for Lora Finnicum with salary of \$56,000 for fiscal years 2020-2023. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to adjourn. Eric Bergum seconded motion. Motion carries unanimously. Next regular meeting scheduled for May 19, 2020 at 6:30 p.m. (may be virtual). Meeting adjourned at 6:56 p.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
April 28, 2020
Tuesday – 6:30 p.m.

The Board met in special session via digital communications on Tuesday, April 28, 2020, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson (online), Eric Bergum (online), Mark Colvin, and Gy Salvevold (online). Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum.

Visitors were recognized. Luke Anderson made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

Board discussed the options for the remainder of the school calendar. Luke Anderson made motion to continue the school closure utilizing distance learning through June 30th. Gy Salvevold seconded motion. Legal advocates from MtSBA advise that schools should opt to open after May 7th or continue to provide distance learning, but not a combination. Staff has put in tremendous effort utilizing flexible schedules to carry out distance learning. Administration would coordinate the details for the remainder of the year. Driver's ed classes will resume after May 7th and will be completed by the end of May and still maintain proper social distancing. Motion carries unanimously.

Options of graduation ceremonies were discussed. Mark Colvin made motion to proceed with graduation on May 16th at 2:00 p.m. allowing administration and the class advisor to work through details. Eric Bergum seconded motion. County health, governor's office and OPI guidelines would all be observed. Motion carries unanimously.

Mark Colvin made motion to hire Teri George, Kobe Nickoloff, Sarah Steinbrecher, and Colin Avance as summer custodial help. Luke Anderson seconded motion. Motion carries unanimously.

Gy Salvevold made motion to hire Lee Vandall as 4th Grade Teacher for 2020-21, pending successful background check. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Mark Colvin made motion to adjourn. Luke Anderson seconded motion. Motion carries unanimously. Meeting adjourned at 6:58 p.m.

Chairman of the Board

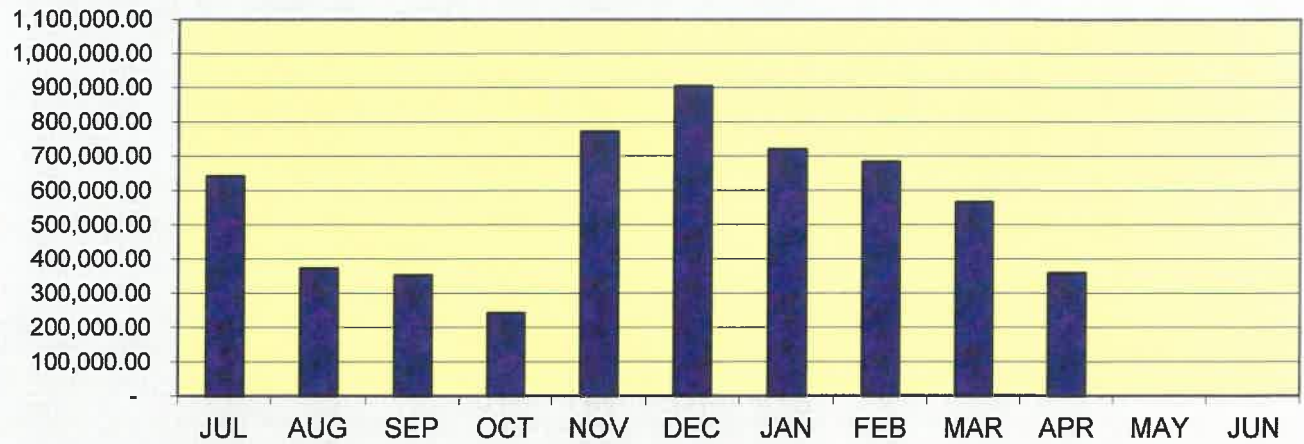

Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of APRIL 30, 2020

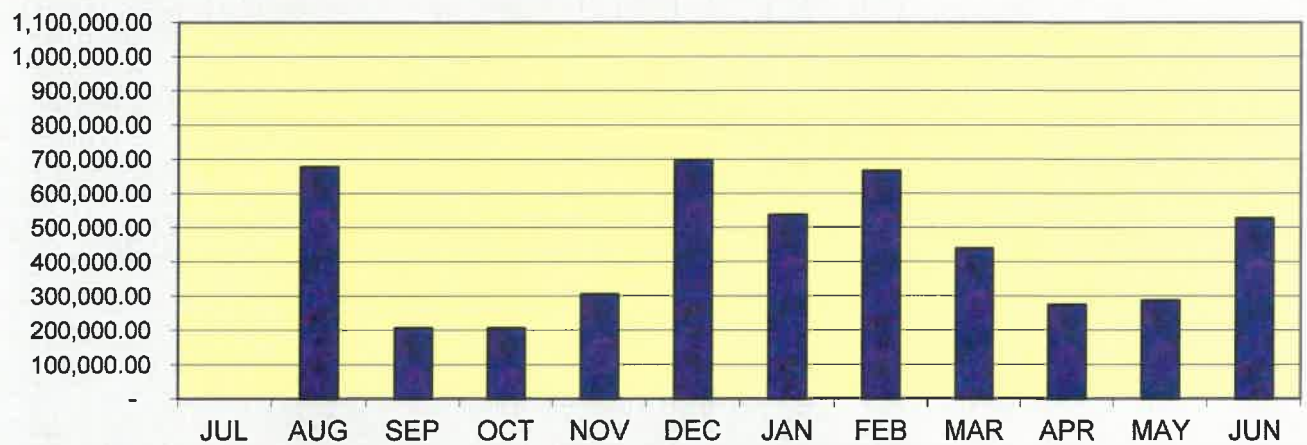
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(37,972.55)	122,296.80	-	-	152,671.57	(68,347.32)	(68,347.32)	-
TRANSF	61,289.18	10,464.21	-	-	18,659.14	53,094.25	53,094.25	-
RETIRE	94,323.33	13,461.32	-	-	20,229.80	87,554.85	87,554.85	-
MISC	(31,601.85)	62,748.00	-	-	16,326.14	14,820.01	14,820.01	-
Misc	2,753.92	6,530.00	-	-		9,283.92		
Title	(43,083.04)	56,218.00			13,631.10	(496.14)		
Ind Ed	749.04				2,695.04	(1,946.00)		
JMG	751.23					751.23		
SRS	-					-		
JOM	7,227.00					7,227.00		
AD ED	7,061.55	33.45	-	-	198.00	6,897.00	6,897.00	-
COMPA	13,723.49		-	-	215.48	13,508.01	13,508.01	-
IMPACT	(14,899.46)	14,917.70	-	-		18.24	18.24	(0.00)
TECH	1.34		-	-		1.34	1.34	(0.00)
FLEX	(115,784.32)		-	-		(115,784.32)	(115,784.32)	-
COOP	53.31	61,034.95	239,069.00	161,265.00	138,832.43	59.83	59.83	0.00
PR	10,458.38	279,240.35	-	-	285,499.97	4,198.76	4,198.76	(0.00)
CL	4,348.10	220,556.24	-	-	217,039.13	7,865.21	7,865.21	0.00
ELEM	(8,999.50)	784,753.02	239,069.00	161,265.00	849,671.66	3,885.86	3,885.86	0.00
GENERAL	(77,407.95)	81,305.75	-	-	34,068.70	(30,170.90)	(30,170.90)	(0.00)
TRANSF	118.86	5,550.90	38,981.00	-	12,823.25	31,827.51	31,827.51	-
LUNCH	3.45	9,017.27	10,001.00	-	11,787.83	7,233.89	7,233.89	-
RETIRE	174.14	12,871.72	131,068.00	-	11,017.61	133,096.25	133,096.25	-
MISC	823.79	400.00	-	-	434.99	788.80	788.80	0.00
Misc	1,444.84	400.00	-	-	112.62	1,732.22		
AG	1,095.82				82.63	1,013.19		
Adv Ag	-					-		
BUS	-					-		
JMG	2,289.13				239.74	2,049.39		
Perkins	(4,006.00)					(4,006.00)		
AD ED	7.65	32.87	7,467.00	-	198.00	7,309.52	7,309.52	-
DR ED	1.52	0.51	2,059.00	789.00	(87.00)	1,359.03	1,359.03	-
COMPA	3.24	2.91	11,791.00	11,578.00	215.48	3.67	3.67	(0.00)
IMPAC	6,692.14	8,912.08	26,060.00	4.00	41,653.00	7.22	7.22	0.00
TECH	(0.00)		-	-		(0.00)	-	(0.00)
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	85,963.87	24.68	100,063.00	186,026.00		25.55	25.55	(0.00)
HS	16,381.55	118,118.69	327,492.00	198,399.00	112,111.86	151,481.38	151,481.38	(0.00)
TOTAL	7,382.05	902,871.71	566,561.00	359,664.00	961,783.52	155,367.24	155,367.24	0.00

		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2019-20	101 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-		
	110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-		
	114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-		
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-		
	117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-		
	121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-		
	126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-		
	128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-		
	129 Flex	-	-	-	-	-	-	-	-	-	-		
	182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00		
	201 General	-	-	-	-	-	11,703.00	-	-	-	-		
	210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-		
	212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-		
	214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-		
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-		
	217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-		
	218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00		
	221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00		
	226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00		
	228 Technology	-	-	-	-	-	-	-	-	-	-		
	229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00		
	281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00		
	TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2018-19	101 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
	110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
	114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
	121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
	126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
	128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
	201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
	210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
	212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
	214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
	218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
	221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
	226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
	228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
	281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
	TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017-18	101 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
	110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
	114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
	115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
	121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
	126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
	128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
	201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
	210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
	212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
	214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
	218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
	221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
	226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
	228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
	229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
	281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
	TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-

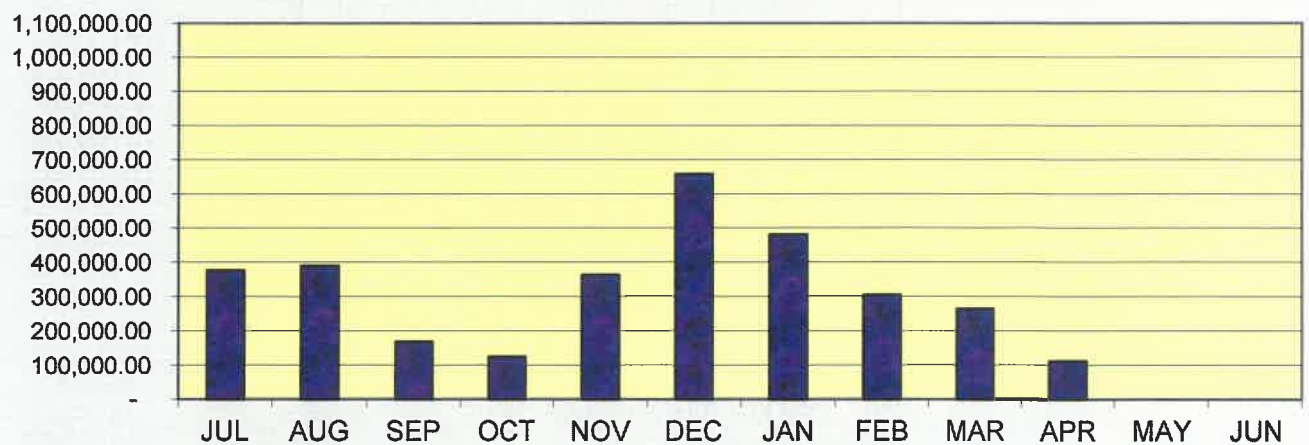
2019-20 INVESTMENTS



2018-19 INVESTMENTS



2017-18 INVESTMENTS



CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
April 30, 2020

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
General Funds 101 & 201 - Asset 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 6,536.50	\$ 1,354.29	\$ 2,165.45	\$ 5,725.34
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,211.86	\$ 9,170.99	\$ 9,170.52	\$ 1,212.33
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,240.91	\$ 1,608.34	\$ 1,811.35	\$ 12,037.90
Cash Equivalent Total	\$ 19,990.16	\$ 12,133.62	\$ 13,147.32	\$ 18,976.46
	Fund 101 Balance: \$	9,488.23	Fund 201 Balance: \$	9,488.23
	102 Debit (Credit) \$	(506.85)	970 Credit (Debit) \$	(506.85)

General Funds 101 & 201 - Asset 103:

First Community Bank Petty Cash Account No. 332364	\$ 299.92	\$ 3.96	\$ 3.88	\$ 300.00
Cash Equivalent Total	\$ 299.92	\$ 3.96	\$ 3.88	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	0.04	970 Credit (Debit) \$	0.04

Activities Fund 284 - Asset 102:

First Community Bank Activities Account No. 332356	\$ 69,915.52	\$ 4,239.31	\$ 5,313.87	\$ 68,840.96
Cash Equivalent Total	\$ 69,915.52	\$ 4,239.31	\$ 5,313.87	\$ 68,840.96
	102 Debit (Credit) \$	(1,074.56)	970 Credit (Debit)	

Culbertson Public School

Totals Report for April 2020 through April 2020
2019-2020

05/11/2020
9:18:46 AM

Checking
Savings
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	2,995.43	0.00	0.00	0.00	2,995.43
2 - ATHLETICS	5,618.22	3,775.15	2,140.15	0.00	7,253.22
3 - FRESHMAN 2023	904.92	0.00	0.00	0.00	904.92
4 - SENIORS 2019	0.00	0.00	0.00	0.00	0.00
5 - SENIORS 2020	1,917.01	0.00	0.00	0.00	1,917.01
6 - JUNIORS 2021	5,401.40	0.00	3,144.96	0.00	2,256.44
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	765.56	0.00	0.00	0.00	765.56
9 - FFA	7,174.53	239.16	215.36	0.00	7,198.33
10 - BAND/CHOIR	4,677.52	0.00	0.00	0.00	4,677.52
11 - STUDENT COUNCIL	5,602.47	0.00	33.58	0.00	5,568.89
12 - SPEECH AND DRAMA	1,305.42	0.00	0.00	0.00	1,305.42
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SOPHOMORE 2022	1,548.92	0.00	0.00	0.00	1,548.92
15 - PLAY	1,853.05	125.00	0.00	0.00	1,978.05
16 - JMG	3,899.15	100.00	1,560.88	0.00	2,438.27
17 - BPA	6,384.79	0.00	24.99	0.00	6,359.80
18 - EXPLORE AMERICA	8,345.45	0.00	0.00	0.00	8,345.45
19 - MUSIC PARENTS	2,381.75	0.00	0.00	0.00	2,381.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olypiad	3,393.75	0.00	0.00	0.00	3,393.75
	69,121.42	+ 4,239.31	- 7,119.92	+ 0.00	= 66,240.81



May, 2020

Culbertson Board of Trustees,

I am currently trying to find a company to recondition 22 Rawlins JH football helmets. We will be doing a virtual awards presentation ceremony on May 18 at 6:00 pm. This will be streamed on Facebook Live. Awards will be then mailed to students after the event.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
May 19, 2020

The upgrade from Windows 7 to Windows 10 continues for desktop computers. Mrs. Olson and Ms. Bushlen completed updating all computers in the computer lab to Win 10.

Tech budget is complete and is one of the agenda items for the May meeting. The two big projects are upgrading to Win10 and Smartboard replacement. We will need 3 smartboards.

Innova got our camera system back up and running after the recent power outage. The age of camera servers is over 8 years. We are on borrowed time so I have reached out to get a quote.

I have moved the Valcom Bell/Intercom system to the new server.

This summer North Star will be coming to the school to assist in WIFI and tech planning.

Mr. Olson
Principal Report
School Board Meeting
May 19, 2020

Staff and students putting the finishing touches on the 2019-2020 school year. Students are completing assignments and have begun turning in materials and devices. Over the summer I will be in communication with teachers the results of distance learning and how to streamline and make the process better.

HS graduation is planned for May 16th at 2:00pm, Kindergarten graduation will be Monday May 18th at 10 and 11, 8th grade graduation will be May 19 at 9:30.

As of 5-12-20

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	26	20	20	25	15	19	29	16	19	26	23	17	18	273
Sept	27	19	19	26	14	19	29	16	19	27	23	17	18	273
Oct	27	19	19	26	13	19	29	16	19	26	23	17	18	271
Nov	27	19	19	26	13	19	29	16	19	26	23	17	19	272
Dec	28	19	19	26	14	20	31	16	20	26	23	17	19	278
Jan	28	19	19	27	14	20	31	16	19	26	22	18	18	277
Feb	28	19	19	27	15	21	31	17	17	26	22	17	17	276
March	28	19	19	27	15	20	31	16	17	26	24	17	16	275
April	29	19	19	26	15	20	31	16	17	26	24	17	16	275
May	29	19	19	26	15	20	31	16	17	26	24	17	17	276

Enrolled	10	2	2	2	3	3	6	2	1	5	8	1	2	47
Transferred	0	2	2	1	1	1	1	0	1	2	0	1	0	12
Total In/Out	10	4	4	3	4	4	7	2	2	7	8	2	2	59

Ended the 2018-2019 year with 258

Culbertson School Board Meeting

Superintendent's Report

May 19, 2020

A. Events that I plan to attend for May and June.

May 5 th	School Board Trustee Election
May 11 th	Culbertson Town Council Meeting
May 16 th	Culbertson High School Graduation
May 18 th	Culbertson Virtual Academic/Athletic Awards
May 19 th	Culbertson School Board Meeting
May 21 st	Culbertson Lions Club Meeting
May 26 th	Culbertson Fire Department Training
May 27 th	District 2C Meeting
June 8 th	Culbertson Town Council Meeting
June 9 th	Culbertson Fire Department Meeting
June 16 th	MHSA Class C Caucus Virtual Meeting
	Culbertson School Board Meeting
June 23 rd	Culbertson Fire Department Training

B. Other items for your review and consideration:

1. The second Community-wide School (Strategic) Planning Meeting has been postponed due to the COVID-19 School Closures. I will let you know a date when Debra Silk is able to reschedule.
2. Policy Committee update: The Policy Committee met on Thursday, January 23rd. The final two sections (personnel and students) of policy were discussed. Kris Goss from MTSBA will now send the Board the individual sections of policy to review at our upcoming Board meetings. Once all of the individual sections are reviewed and discussed, MTSBA would then recommend the Board adopt all of the policy sections simultaneously.
3. In the month of May I received word that Mike Olson was recently named the Principal of the Year for Region IV of the Montana Association of Secondary School Principals.
4. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
 - o Replacement of the oldest section of Playground Equipment
 - o Replacement of the Football Field Lights
 - o Old Armory: Renovation or Demolition
 - o Replacement of the cinder track with an all-weather track.
 - o Building or purchasing teacher housing.
 - o Building an auditorium for music performances and plays
 - o Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).

5. Here are a few items that might be part of the regular June Board meeting agenda:
- Discuss/debate one or more sections of Board policy, as presented by MTSBA
 - Remaining Extra-Curricular Contracts for 2020-2021
 - 2020-2021 Nemont TV Contract Renewal
 - Budget Amendment Resolution
 - Impact Aid Policy Renewal
 - 2020-2021 Activities Director Contract Renewal

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 18

AGENDA TITLE: Board Policy 2-03-900.1 (2nd Reading)

SUMMARY: Attached please find a copy of the Board Policy that has been posted for comment since the April 21st Board meeting. The potential change is highlighted in yellow. The Board has the option to:

1. adopt the policy as posted;
2. edit the policy and adopt as reworded; or
3. not adopt the policy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

2-03-900.1. Extra-Curricular Stipends.

CROSS COUNTRY*		GIRLS' & BOYS' GOLF*	
HS Head Coach	3,000.00	HS Head Coach	2,000.00
HS Assistant	1,750.00	HS Assistant	1,500.00
Junior High	1,000.00	CHEERLEADING*	
Junior High Assistant	750.00	HS Winter Season Coach	2,000.00
FOOTBALL*			
HS Head Coach	3,000.00	SPEECH & DRAMA*	
HS Assistant	1,750.00	HS Head Coach	3,000.00
Junior High	1,000.00	HS Assistant	1,750.00
Junior High Assistant	750.00	BAND & CHOIR*	
VOLLEYBALL*		Band Advisor**	2,000.00
HS Head Coach	3,000.00	Choir Advisor**	1,000.00
HS Assistant	1,750.00	ADVISORS	
Junior High	1,000.00	12 th Grade	500.00
Junior High Assistant	750.00	11 th Grade	600.00
GIRLS' & BOYS' BASKETBALL*		10 th Grade	400.00
HS Head Coach	3,000.00	9 th Grade	400.00
HS Assistant	1,750.00	8 th Grade	400.00
Junior High	1,200.00	7 th Grade	400.00
Junior High Assistant	900.00	HS Student Council	500.00
Grade	1,000.00	Play	500.00
Grade Assistant	750.00	Assistant Play (if needed)	300.00
GIRLS' & BOYS' TRACK*		Annual, In-Class	1,500.00
HS Head Coach	3,000.00	Annual, Out-of-Class	2,000.00
HS Assistant	1,750.00	FFA** with Concessions	7,000.00
Elem/JH	1,000.00	BPA**	2,000.00
Elem/JH Assistant	750.00	JMG**	2,000.00
		Native American Club**	2,000.00
		National Honor Society	300.00
		Title IX Coordinator	300.00
		Drug & Alcohol Coordinator	300.00
		Prom Advisor	200.00

* denotes MHSA Sanctioned Events.

Beginning in the 2013-2014 School Year:

An additional \$200 will be paid to the high school head coach and an additional \$100 will be paid to the high school assistant coach(es) for each week of post season advancement for the following sports:

Football: each week of playoffs in which the team participates

Volleyball: divisional and state tournaments in which the team participates

Basketball: divisional and state tournaments in which the team participates

Beginning in the 2005-2006 School Year:

\$ 25 increase per year for JH head coaches, and grade school head coaches

\$ 15 increase per year for JH and grade school assistant coaches

** denotes stipends that will be contract addendums.

Adopted: August 17, 1999

Revised: May 16, 2000

July 25, 2000

June 26, 2001

October 14, 2002

August 11, 2003

September 18, 2007

July 15, 2008

July 16, 2013

April 16, 2015

June 20, 2017

June 21, 2018

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 19

AGENDA TITLE: 2019-2020 Classified Staff Contract(s)

SUMMARY: Norine Haugland would like to recommend offering Julie Gregory a full-time custodian contract for the remainder of the 2019-2020 year. Julie has already completed a background check. Norine would also like to add Nicholas Wilson for the summer 2020 custodial staff.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 20

AGENDA TITLE: 2020-2021 Classified Staff Contract(s)

SUMMARY: Attached please find a list of all the current classified staff and their respective positions. These contracts will expire either at the conclusion of the school year on May 26th or the conclusion of the fiscal year on June 30th depending on the position. The Board has the discretion to offer contracts to any or all of the individuals for the 2020-2021 year.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Culbertson Public School

Classified Staff List

2020-2021

Name	Possible Job Assignment for 2020-2021
April Deen	Title I Aide
Paula Dehner	Aide
Keri Flynn	Cook's Helper
Teri George	Head Cook
Julie Gregory	Custodian
Keri Hauenstein	JOM & Title VI Home/School Coordinator
Norine Haugland	Custodial Director
Mike Jasper	Custodian
Amy Jones	Cooks' Helper
Stacy Kats	Cook's Helper
Francis LaBounty, Jr.	Custodian
Jennifer Lambert	Title I Aide
Rhonda Larsen	School Secretary
Mary Machart	Jobs for Montana's Graduates Program Coordinator
Sande Marchwick-Wix	Special Education Aide
Kira Menz	Custodian
Maria Nunez	Aide
Austin Oelkers	Maintenance Director
Kaylynn Raaum	Activities Secretary
Tessa Rumsey	Special Education One-on-One Aide
Tanner Steinbrecher	Custodian
Candy Thorpe	Custodian
Samantha Wilson	Special Education Aide

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 21

AGENDA TITLE: 2020-2021 Extra-Curricular Contract(s)

SUMMARY: Dave Solem would like to present the following recommendations from the Fall High School Head Coaches:

Elem/JH Cross Country Head Coach	Teri Sansaver
JH Volleyball Head Coach	Tessa Rumsey
JH Volleyball Assistant Coach	Janelle Ator
HS Volleyball Assistant Coach	Rhonda Seitz
JH Football Head Coach	David Murray
JH Football Assistant Coach	Austin Oelkers
HS Football Assistant Coach	Jonathon Hilde
HS Football Assistant Coach	David Helmer

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 22

AGENDA TITLE: Interlocal Agreement

SUMMARY: Lora and I would like to recommend the Board renew the Interlocal Agreement, aka Multidistrict Agreement, between the Culbertson Elementary School District and the Culbertson High School District. This allows the districts to form a cooperative agency, transfer funds between districts, pool resources, etc. This agreement is three years in length and is attached for your consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this this 19th day of May, 2020, by and between the Culbertson Elementary School District and the Culbertson High School District.

WHEREAS, pursuant to section 20-3-363, MCA the boards of trustees of any two or more school districts may enter into a Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all participating districts by April 1 of the current fiscal year in which the agreement is executed and by April 1 in any subsequent year to which the agreement applies;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the district. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund. All transfers must be completed by June 30 of the current fiscal year in which the agreement is executed and by June 30 in any subsequent year to which the agreement applies;

WHEREAS, in accordance with section 20-9-703, Culbertson Elementary School District shall be designated as the prime agency. All other participating districts shall be designated as cooperating agencies;

WHEREAS, each participating district may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the respective school district. Transfer to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund.

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of pooling resources for projects and purchasing for the participating Districts;

2. To create an interlocal cooperative fund for the purpose of transferring funds from the participating district for the purpose(s) stated herein;
3. The Culbertson Elementary School District is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
4. All other participating districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any participating district shall come from: (1) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective schools district's general fund; or (2) any other budget fund of a participating district.
6. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be transferred before June 30, 2023.
7. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be for the purpose stated herein.
8. The term of the agreement shall be from July 1, 2020, to June 30, 2023.
9. This agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on the 19th day of May, 2020.

Name of Board Chair

Signature of Board Chair

Date

Attest:

Name of District Clerk

Signature of District Clerk

Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 23

AGENDA TITLE: 2020-2021 Roose-Valley Special Education Cooperative Membership

SUMMARY: Lora and I would like to recommend the Board renew the District's membership in the Roose-Valley Special Education Cooperative. The cooperative membership provides the school students access to school psychology services, speech-language pathology services, etc. In exchange for membership the District utilizes funds from the federal IDEA and Preschool monies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 24

AGENDA TITLE: 2020-2021 Montana School Boards Association Membership

SUMMARY: Lora and I would like to recommend the Board renew the District's membership in MTSBA. Attached please find the invoice for membership. Last year the cost was \$4,767.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



Montana School Boards Association

863 Great Northern Blvd Ste 301

Helena, MT 59601 United States

Phone: (406) 442-2180

www.mtsba.org

INVOICE

Invoice Number	0003415
Invoice Date	1/14/2020
Invoice Term	30
Due Date	2/13/2020

Culbertson Public Schools

Lora Finnicum

Box 459

Culbertson, MT 59218

United States

Memberships

Membership Renew for

Membership Type: Public School District Boards of Trustees

Membership Term: 7/1/2020 - 6/30/2021

Item	Quantity	Price	Total
Public School District Board of Trustees	1	\$4,723.00	\$4,723.00

Total: \$4,723.00

Tax Total: \$0.00

Shipping Total: \$0.00

Grand Total: \$4,723.00

Payment: \$0.00

Balance: \$4,723.00

Thank you for your business!

Please detach the portion below and return it with your payment.

REMITTANCE

Please make checks payable to:

Montana School Boards Association

863 Great Northern Blvd Ste 301

Helena, MT 59601 United States

(406) 442-2180

Invoice Number	Order 0003415
Name	
Due Date	2/13/2020
Balance	\$4,723.00
Amount Enclosed	\$

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 25

AGENDA TITLE: 2020-2021 Montana Cooperative Services Membership

SUMMARY: Lora and I would like to recommend the Board renew the District's membership in MCS. Attached please find the invoice for membership. Last year the cost was \$269.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Montana Cooperative Services

P.O. Box 1611
Helena, MT 59624
Phone: 406-461-8050
FAX: 406-449-0985
E-mail: dpuyear@mrea-mt.org

INVOICE

INVOICE NO: 1075
DATE: April 2020

To: District Supt and Clerk
Culbertson Public Schools
Box 459
Culbertson MT 59218

Annual MCS Membership Dues for FY2020-21: Note: both food and other products/services may be purchased with this full membership. <u>OR</u> Food Bid Only: Note: no other products/services may be purchased with this limited membership.	\$ 269.00 <u>OR</u> \$ 100.00	
For public districts/schools, the MCS dues amount noted above is based on \$1.00 per student, with student population data taken from the OPI Directory. If the membership dues amount shown is outdated or incorrect, please feel free to submit your dues based on the correct amount from your calculations. Minimum Full Membership Dues for FY21 are \$125.00 Maximum Full Membership Dues for FY21 are \$1,200.00		
Food Services of America will again have our food bid for the 2020-21 year. FSA offers a credit of .25% to all schools that pay invoices within 7 days and another credit of .25% to schools that have an average drop size of \$1,500.00 or more (This will be calculated each quarter) No changes have been made in the bid from last year. Please calculate the minimum dollar amount of food you will purchase with this bid by multiplying last year's food purchases by .65 and entering the amount in the blank below. Sign and send to the address below. When MCS receives this agreement we will contact FSA and your food prices will be attached to our bid. ** Required information for All Schools Using the Food Bid: Buying commitment for 2020-21 school year is 65% of the cost of food for the year: \$ _____ (does NOT include wages) Dated this _____ day of _____, 2020.		
Please Enter The Dues Amount Paid and Return a Copy of This Invoice		\$

Please forward a copy of this invoice with this information, back to MCS with your membership dues for 2020-21.

Make all checks payable to: MCS (Montana Cooperative Services)
Please call 461-8050 with questions.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 26

AGENDA TITLE: 2020-2021 Montana Rural Education Association Membership

SUMMARY: Lora and I would like to recommend the Board renew the District's membership in MREA. Attached please find the invoice for membership. Last year the cost was \$2,175.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



PO Box 1612
Helena, MT 59624
Phone: 406-443-2629
Email: dparman@mrea-mt.org

MREA Membership Dues

Invoice No.: 2091
Notice Date: April 2020

Larry Crowder
Culbertson Public Schools
crowderl@nemontel.net

RM	<u>Annual Associate Membership Dues for 2020-2021</u> <i>Dues based on FY01 Trustees Report of District Expenditures</i> <u>Legal Services Option:</u> If you are interested in the Legal Services Option it is 1/2 of membership dues.	\$2170	\$2170
	The MREA dues amount noted above is based on data from OPI. Membership dues are based on .1145 percent of your district's general fund expenditures from the base year FY07. If the above amount is incorrect, please feel free to submit your dues based on the correct amount from your calculations.	\$1085	
		MREA DUES	\$2170
		Legal Option?	\$ _____
	Total Payment Enclosed		\$ _____

Please Return a Copy of This Document with Payment

Make Checks Payable to: Montana Rural Education Association or MREA

Please call 443-2629 with any questions regarding this invoice.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

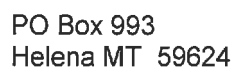
AGENDA ITEM #: 27

AGENDA TITLE: 2020-2021 Montana Quality Education Coalition Membership

SUMMARY: Lora and I would like to recommend the Board renew the District's membership in MQEC. Attached please find the invoice for membership. Last year the cost was \$2,000.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



Bill To:

Mr. Larry Crowder
Culbertson Public Schools
Box 459
Culbertson, MT 59218

Invoice #: 3164
Invoice Date: 4/17/2020
Due Date: 7/1/2020

Thank you for your support.

Working for public school students and their communities pursuant to Article X, Montana State Constitution.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 28

AGENDA TITLE: 2020-2021 Worker's Compensation Insurance Renewal

SUMMARY: Lora and I would like to recommend the Board renew the District's Worker's Compensation Insurance coverage. Attached please find the invoice for coverage. Last year the cost was \$26,580.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

2020
2021

MEMBER WC RENEWAL
MSGIA | MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY

RENEWAL NOTICE AND DECLARATION

Culbertson School District #17
COVERAGE YEAR: JULY 1, 2020 – JUNE 30, 2021
MEMBER#: 034188

SUMMARY

	2020-2021	Elective Coverage
Premium	\$34,270	
Modification Factor	0.98	
Volume Discount Factor	0.072	
Renewal Credits	(\$8,153)	
Volunteer Coverage Factor	.015	Yes
School to Work Coverage Factor	.021	No
Net Premium	\$26,117	

PAYROLL BY CLASS CODE

	2020-2021
8868 Teachers, Professionals	\$2,557,586
9101 All Other	<u>\$438,364</u>
Total Payroll	\$2,995,950

Workers' Compensation Rates per \$100	2020-2021
8868 Teachers, Professionals	0.47
9101 All Other	5.76

OCCUPATIONAL DISEASE AND EMPLOYERS' LIABILITY COVERAGE

PART I – Workers' Compensation and Occupational Disease Coverage

Workers' Compensation	Statutory
Occupational Disease	Statutory

PART II – Employers' Liability Coverage

Bodily Injury by Accident – each accident	\$1,000,000
Bodily Injury by Disease – each employee	\$1,000,000
Employers' Aggregate Limit of Liability	\$1,000,000

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 29

AGENDA TITLE: 2020-2021 Property & Liability Insurance Renewal

SUMMARY: Lora and I would like to recommend the Board renew the District's Property & Liability Insurance coverage. Attached please find the invoice for coverage. Last year the cost was \$41,653.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

To:

Culbertson School District #17
Lora Finnicum
PO Box 459
Culbertson, MT 59218

PC Policy # PC-21-34188-1

PROPERTY & LIABILITY INSURANCE INVOICE

Date	DESCRIPTION	TOTAL
7/1/2020	Property & Liability Insurance for period 7/1/2020 to 6/30/2021 Total Premium FY21 Multi-Line Discount Discounted Premium for FY21	\$46,940 <\$2,707> \$44,233
TOTAL DUE		\$44,233

Remit Total Due by **July 15, 2020**

A 1% late fee will apply for each month premium is not received by due date.

Make all checks payable to

MSGIA
PO Box 7029
Helena MT 59604

If you have any questions concerning this invoice, contact Jan Denke, 406.457.4500, jdenke@mtsba.org

Thank You

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 30

AGENDA TITLE: 2020-2021 MHSA Activities

SUMMARY: Attached please find the annual dues application for MHSA Activities. In the past our high school has offered the following activities:

<u>Girls</u>	<u>Boys</u>	<u>Combined</u>
Basketball	Basketball	Band
Cross Country	Cross Country	Chorus
Golf	Football	Drama
Track	Golf	Speech
Volleyball	Track	

At a previous Board meeting a parent requested the Board consider adding Girls' Wrestling to the activity offering for the 2020-2021 school year. If the Board adds a Girls activity, the Board will also want to add another Boys activity to maintain equity in offerings.

If wrestling is to be offered for Girls and/or Boys, I would recommend a cooperative agreement with Sidney High School that would be approved at a future Board meeting. The initial cost of each activity is \$250 dues. Other costs might include coaches/supervisors, travel, meals, equipment, etc.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota
Helena, MT 59601

Annual Dues Application and Fees Remittance Form

_____ High School of _____ Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2020-21** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input type="checkbox"/>	Basketball	<input type="checkbox"/>	Basketball	<input type="checkbox"/>	Band
<input type="checkbox"/>	Cross Country	<input type="checkbox"/>	Cross Country	<input type="checkbox"/>	Chorus
<input type="checkbox"/>	Football	<input type="checkbox"/>	Golf	<input type="checkbox"/>	Drama
<input type="checkbox"/>	Golf	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Orchestra
<input type="checkbox"/>	<i>Powerlifting</i>	<input type="checkbox"/>	Softball	<input type="checkbox"/>	Speech
<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Swimming		
<input type="checkbox"/>	Swimming	<input type="checkbox"/>	Tennis		
<input type="checkbox"/>	Tennis	<input type="checkbox"/>	Track		
<input type="checkbox"/>	Track	<input type="checkbox"/>	Volleyball		
<input type="checkbox"/>	Wrestling	<input type="checkbox"/>	<i>Wrestling</i>		
	<< TOTAL BOYS		<< TOTAL GIRLS		<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) _____ @ \$250.00 = \$ _____

Remit this amount to the MHSA office before July 15th and include an ORIGINAL SIGNED FORM

Signed/Dated: _____
Chair / Board of Trustees

Signed/Dated: _____
Superintendent or Principal

.....

For MHSA Use Only:	
Date Received: _____	Amount Received: _____
Check No. _____	Late Fee: _____
Total Amount Received: _____	

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 31

AGENDA TITLE: 2020-2021 Technology Budget

SUMMARY: Attached please find the Technology Budget for the upcoming school year. Due to COVID conditions earlier in March and April, Mike met with the Board Technology Committee members individually to discuss the changes and upgrades. I believe a recommendation will be forthcoming from the Board Technology Committee.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

2020-2021 Technology Budget

The Culbertson School District will maintain a budget providing a sum of money strictly for technology items and training.
An increase of 3% for inflation will be added to next years budget.

<u>TECHNOLOGY ITEM</u>	<u>STAFF</u>	<u>QUANTITY</u>	<u>Last Year Cost</u>	<u>COST</u>	<u>TOTAL</u>	<u>Fund</u>
Yearly Renewals						
Renaissance Learning (yearly)	Renew on 6-30-21	240 Users	\$5,287	\$5,287	\$5,287	Federal SRS Grant
Acellus Annual Support (yearly)	Renew on 5-27-21		\$515	\$515	\$525	
AIMSweb Yearly Renewal (yearly)	Renew on 4-30-21	180	\$1,250	6.50 per student	\$1,170	Federal SRS Grant
BrainPop Yearly Renewal (yearly)	Renew on 1-29-21	unlimited	\$1,855	\$1,855	\$1,900	Federal SRS Grant
Schoolmaster Yearly Annual renewal	Renew on 5-31-21		\$2,100	\$1,968	\$2,100	Federal SRS Grant
Sonic Wall (School)	Renew 12-3-2022		\$4,602	\$4,602	\$0	General Fund
Nemont Internet	monthly		\$7,200	\$600 month	\$7,200	General/E-rate
Follette Destiny Software yearly renewal	Library 5-31-21		\$575	\$575	\$583	General Fund
Schoolwires Website (yearly/3 yr contract	Renew 6-30-2021		\$1,932.00	\$1,932.00	\$1,932.00	Federal SRS Grant/E-rate
Verizon	monthly		\$2,400.00	\$200 a month	\$2,400.00	General Fund/E-rate
OneCall Now (yearly)	Renew 12-1-20	270	\$487	\$427.00	\$489	
Harris Lunchcount Program (yearly)	Renew on 7-1-21		\$600	787.50/262.50	\$1,313	
E-Rate (Nicole Jones)				\$1,400		
			\$34,301.00		\$24,899	
Maintenance /Supply						
Technology Coordinator			\$5,200		\$5,200	General
Managed Services Server (North Star)				796.00 a month	\$9,552	General/Oil
Backup/Disaster Recovery (NorthStar)				446.00 a month	\$5,352	
On-ste/Project Work (NorthStar)		50 hours		\$5,000	\$0	
Computer Summer Cleaning		156	\$2,346	\$17 each	\$2,652	General
Marco Print Services copiers/printers	\$900/\$1,100			2,000 a month	\$24,000	
Incidentals			\$3,000	\$3,000	\$3,000	General Fund/Timber
			\$35,146		\$49,756	

2020-2021 Technology Budget

[illegible]

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Past Technology Requests	\$ 20,005.00	\$ 22,996	\$ 13,230	14,203	18,280	\$ 20,719
Past Approved Tech Budgets	\$ 114,341.00	\$ 72,522	\$ 75,869	77,798	79,598	\$ 90,166

Future purchases because of Win 10

2020-2021 Technology Budget

Desktop Computers	38 computers with monitors \$450 each	\$17,100.00
Old smartbaord replacement	10 old smartboard at \$3,403 board with \$99 to \$1,000 mount	\$34,030.00
Destops		
	100 Wing	15
	200 Wing	14
	300 Wing	9
		\$6,750.00
		\$6,300.00
		\$4,050.00
Smartboard		
	100 Wing	7
	200 Wing	1
	300 Wing	2
		\$19,453.00
		\$3,403.00
		\$6,806.00
	with up to \$15,000 in mounting carts brackets	
		\$51,130.00
Last Year 2019-2020		
Desktop Computers	80 computers with monitors \$450 each	\$36,000
Old smartbaord replacement	15 old smartboard at \$2,779 board with \$99 to \$1,000 mount	\$41,685.00
Destops		
	100 Wing	40
	200 Wing	10
	300 Wing	30
		\$18,000.00
		\$4,500.00
		\$13,500.00
Smartboard		
	100 Wing	10
	200 Wing	3
	300 Wing	2
		\$27,790.00
		\$8,328.00
		\$5,558
	with up to \$15,000 in mounting carts brackets	
		\$77,685

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 32

AGENDA TITLE: K-12 Science Curriculum

SUMMARY: A Board Curriculum Committee Meeting will be held on Tuesday, May 19th at 6 pm. All recommendations for changes to the grade level curriculums will be made by the staff during this Committee meeting. I believe a recommendation will be forthcoming from the Board Curriculum Committee.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 33

AGENDA TITLE: Void Warrant

SUMMARY: A Claim Check was lost and will need to be replaced. In order to do that the Board will need to formally void Warrant #52925 in the amount of \$ 1,683.60 that was written on 4-3-2020.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 34

AGENDA TITLE: Budget Amendment Proclamation

SUMMARY: Budget amendments are a two-step process. The first step is the Board's approval of the proclamation. The second step, which would take place in June, is the Budget Amendment Resolution. This process allows the school to amend the budget to spend the additional oil and gas tax revenues. Attached please find the Budget Amendment Proclamation for your consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**BUDGET AMENDMENT PROCLAMATION
CULBERTSON SCHOOL DISTRICT NO 17
ROOSEVELT COUNTY**

At a regular meeting of the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, held May 19, 2020, at 6:30 p.m. in the Lunch Room, the following resolution was introduced:

WHEREAS, the Trustees of Culbertson School District No 17, Roosevelt County, Montana, have made a determination that as a result of an unforeseen need of the district that cannot be postponed without affecting the safety of students and employees or the educational functions of the district, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the Trustees have determined that an amendment to the elementary school budgets in the amount of **\$315,450.00** and the high school budgets in the amount of **\$135,512.00** is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of building improvements and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be oil and gas revenues permitted under Section 20-9-310(7), MCA;

THEREFORE BE IT RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, proclaims a need for an amendment to the elementary school budgets for fiscal year 2018-2019 in the amount of \$315,450 and the high school budgets in the amount of \$135,512 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, will meet at 6:30 p.m. in the Lunch Room on June 16, 2020, for the purpose of considering and adopting the budget amendment.

Chairperson
Board of Trustees

District Clerk
Board of Trustees

DATE BUDGET AMENDMENT WAS ADOPTED: _____, 20__

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 35

AGENDA TITLE: Weightroom/Old Armory Reopening Timeline

SUMMARY: We have been receiving inquiries from the public about the timeline or reopening the weightroom and Old Armory gymnasium for public use. I have concerns about reopening under the Governor's current safety guidelines for gyms. Attached, please find a copy of the current guidelines as we know them. I am asking guidance from the Board on this matter of safety as it pertains to public access.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Governor's Directive: Reopening Gymsnasiums/Fitness Studios

May 15, 2020

1. Only registered members can use the facility, no day passes or walk-in.
2. Facility must have a dedicated staff available during operating hours to wipe down frequently touched areas on a regular basis and monitor gym zones to ensure that users are wiping down equipment properly.
3. Train workers on symptom awareness and proper handwashing technique.
4. Train workers on symptom awareness and proper handwashing technique.
5. Signage must be posted with the following or substantially similar wording: "Patrons with fever, shortness of breath, a cough, or other COVID-19 symptoms must refrain from using the gym"
6. Signs shall be positioned for effective visual observation by gym guests, such as at the front desk and in locker rooms.
7. Front desk should track occupancy to ensure facilities stay at or below 50 percent capacity.
8. Hand sanitizer must be made available at front desk and at stations throughout the workout area.
9. Approved sanitizer for cleaning equipment after use must be provided at stations throughout the workout areas along with disposable towels. Reusable towels shall not be used to clean equipment.
10. Post signs throughout workout area reminding patrons to wipe equipment after each use.
11. Masks should be worn by all staff.
12. Masks are encouraged to be worn by guests when possible.
13. Six-foot distance should be maintained between equipment. Cardio studios should limit guests to every other piece of equipment to achieve this.
14. Guest using free weights shall maintain six feet of separation except when a spotter is necessary. In this instance, workout groups shall be limited to two people.
15. Sitting areas must be closed for use.
16. Food vendors must follow applicable COVID-19 procedures for restaurants and retail food service. Vendors should be encouraged to use single-service items whenever possible, especially for condiments and similar foods.
17. Social distancing must be maintained in dressing rooms and other common areas. No congregating in these areas may be allowed.
18. After closing, establishments must clean using an EPA approved disinfectant. Twenty-four-hour establishments must close from 11:30 pm to 12am so that proper disinfection can happen.

19. Facility must develop a checklist to ensure that no equipment is being missed during disinfection. Checklist should include large items, such as treadmills and smaller items, such as weights and bands.
20. Frequently touched surfaces must be cleaned and sanitized regularly throughout the day and disinfected each night after closing.
21. Personal training sessions may be offered with strict adherence to social distancing guidelines and masks are encouraged to be used by the trainer and trainee.
22. Indoor group classes may not be offered.
23. Alternatively, group classes may be offered outdoors with strict adherence to social distancing guidelines and should avoid gathering in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing.
24. Additional time between group classes outdoors must be provided so that a designated gym employee can disinfect any equipment and other cleanable surfaces before the next class begins.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 36

AGENDA TITLE: Student Activities Account Closure – Class of 2019

SUMMARY: The Senior Class of 2019 student activity account is zeroed out. Lora and Kaylynn would like to recommend the Board close this account.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2020

AGENDA ITEM #: 37

AGENDA TITLE: 2020-2021 School Board Committee Assignments

SUMMARY: Attached please find a copy of the Board Committee Assignments from the 2019-2020 year. The Board may wish to make changes in the Committee assignments at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

Culbertson School Board Committees 2019-2020

<u>Committee</u>	<u>Members</u>	<u>Chair</u>
Personnel	All Board Members	Paul Finnicum
Finance	All Board Members	Paul Finnicum
Curriculum	Paul Finnicum Luke Anderson Mark Colvin	Mark Colvin
Policy	Eric Bergum Paul Finnicum	Eric Bergum
Professional Development	Paul Finnicum Mark Colvin	Mark Colvin
Facility	Gy Salvevold Paul Finnicum	Paul Finnicum
Technology	Mark Colvin Eric Bergum	Eric Bergum
Vocational	Luke Anderson Gy Salvevold	Gy Salvevold
Public Relations	Paul Finnicum Gy Salvevold	Gy Salvevold
Athletics	Eric Bergum Gy Salvevold	Gy Salvevold
Negotiations	Paul Finnicum Luke Anderson	Paul Finnicum

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.